

## EMPLOYMENT APPLICATION

**INSTRUCTIONS:** Thank you for your interest in employment with Bonded Materials Company (Company). Please complete all portions of this employment application to be considered for employment. If you require accommodation during the employment application process, including assistance in the completion of this employment application, please let us know. Bomat, Ltd. is an equal opportunity employer. We do not discriminate on the basis of age, race, sex, color, religion, national origin, ancestry, marital or veteran status, sexual orientation, arrest and court record or any other protected category recognized by Hawaii and federal laws. This employment application is valid for a three-month period after submission to the Company and only for the desired position. Consideration for employment after the three-month period requires completion and submission of a new application. Use additional paper if necessary to fully answer any question.

Name:				
Last	First	Middle		Social Security Number
Address:				Telephone Numbers: Residence:
Street		City, State	Zip	Cellular:
				Email:
Position Applying For	r:		Full-Time	Part-Time 🗌 Temporary 🗌
Compensation Desire	ed:		– Date Available: –	
If you are under eigh	teen years old enter yo	ur work permit number:	. <u> </u>	
	prized to work in the U.S ad to show proof of U.S. c		No tatus (other than a stude	ent visa) which permits you to work in the
		EDUCATIO	ON	
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	Name and Address of School	Diploma or Degree Received?
High School		
Undergraduate		
Graduate		
Other (Specify)		

If you are a member of any job-related organizations (professional, trade, etc.) or have received any job-related awards or accomplishments, list and describe them. Exclude any information that would reveal your age, race, sex, religion, color, national origin, ancestry, marital status, disability, sexual orientation, arrest and court record or any other protected category recognized by Hawaii and the federal laws.

Summarize any special training, skills, license and/or certificates that may assist you in performing the position for which you are applying. Please include a list of any production or machinery you have been trained to operate (forklifts, heavy equipment, packers, etc.). If driving is required in the job for which you are applying, please provide your valid driver's license number, expiration date, and state of issuance:

### EMPLOYMENT EXPERIENCE

Fill in the items completely, even if the information may be on a resume you have provided. Please account for your last ten years of employment by answering all questions for each employer.

Name of Present or Most Recent Employer						
Address			City	State	Zip	
Starting Date Date Last Worked Job Title(			le(s)			
Starting Salary / Hourly Rate			Final Salary / Hourly Rate			
Amount of Last Commission / Bonus?			Frequency of Bonus?			
May we contact your Supervisor? If No, Why? Yes No						
Name of Supervisor		Title         Phone Number		lber		
Summarize Type of Work Performed and Job Responsibilities						
Reason(s) for Leaving:		If you wer	e terminated or asked to res	ign, please ex	xplain:	

Name of Next Previous Employer						
Address			City	State	Zip	
Starting Date	Date Last Worked					
Starting Salary / Hourly R	ate	Final Salary / Hourly Rate	)			
Amount of Last Commission / Bonus? Frequency of Bonus						
May we contact your Supervisor? If No, Why? Yes No						
Name of Supervisor Title			Phone Number			
Summarize Type of Work Performed and Job Responsibilities						
Reason(s) for Leaving:       If you were terminated or asked to resign, please explain:				plain:		

Name of Next Previous Employer						
Address			City		State	Zip
Starting Date	Date Last Wo	rked		Job Title	(S)	
Starting Salary / Hourly Rate		Final Salary / I	lourly Rate	)		
Amount of Last Commission / Bonus'		Frequency of Bonus?				
May we contact your Supervisor?	f No, Why?		·			
Name of Supervisor		Title			Phone Nun	nber
Summarize Type of Work Performed and Job Responsibilities						
Reason(s) for Leaving:		If you were terminated or asked to resign, please explain:			xplain:	

Name of Next Previous Employer						
Address			City	State	Zip	
Starting Date	Date Last Worked	Job Title	Job Title(s)			
Starting Salary / Hourly Rate			Final Salary / Hourly Rate			
Amount of Last Commission / Bonus?			Frequency of Bonus?			
May we contact your Supervisor? If No, Why? Yes No						
Name of Supervisor		Title Phone Number			ber	
Summarize Type of Work Performed and Job Responsibilities						
Reason(s) for Leaving:		If you wer	e terminated or asked to res	ign, please e>	plain:	

Name of Next Previous Employer						
Address			City		State	Zip
Starting Date Date Last Worked			Job Title	(s)		
Starting Salary / Hourly Rate			Final Salary / H	lourly Rate	)	
Amount of Last Commission / Bonus'		Frequency of Bonus?				
May we contact your Supervisor? If No, Why? Yes No						
Name of Supervisor	Title Phone Number			ıber		
Summarize Type of Work Performed and Job Responsibilities						
Reason(s) for Leaving:	If you were	e terminated or as	sked to res	ign, please e	xplain:	

#### **EMPLOYMENT GAPS**

Explain any periods that you were not working during the past 10 years, other than due to personal illness, injury or disability:

SPECIALIZED SKILLS	SPE		IZED	SKIL	LS
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Typing	Yes 🗌	No 🗌	If Yes, WPM
10-key by touch	Yes 🗌	No 🗌	
Word Processing	Yes 🗌	No 🗌	Software
Data Base	Yes 🗌	No 🗌	Software
Spreadsheet	Yes 🗌	No 🗌	Software
Other (list):			

Note to Applicants: PLEASE ANSWER THE FOLLOWING QUESTION AFTER YOU HAVE REVIEWED A COPY OF THE JOB DESCRIPTION FOR THE POSITION FOR WHICH YOU ARE APPLYING:

Are you capable of fully performing the job or occupation description for which you have applied? (I verify that a description of the activities involved in such a job or occupation is attached or has been provided me.)

Yes

No

#### REFERENCES

Please list three persons who know you well and are willing to attest to your integrity and are willing to recommend you for a position of special trust and confidence. Please list persons who are not family members and/or prior employers:

Name	Title	Relationship to you	Phone Number	Number of Years Known

#### CERTIFICATION

# Please read carefully before signing. By your signature below you are legally indicating that you fully understand the content and meaning of this certification. Please ask any questions you may have if you do not understand this or any other aspect of this application certification.

I certify that all statements on this application are true and complete. I understand that any false or misleading information, misrepresentation, misstatement, or omission, regardless of how discovered, is sufficient grounds for disqualification from further consideration, or if employed, dismissal from employment. I understand, also, that I am required to abide by all rules and regulations of the employer.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, my employment relationship with this organization is of an <u>AT-WILL</u> NATURE, WHICH MEANS THAT I MAY RESIGN AT ANY TIME AND THE Employer may discharge me at any time with or without cause. It is further understood that this <u>AT-WILL</u> employment relationship may not be changed by any written document or by conduct, regardless of the source, unless such change is specifically acknowledged in writing by the President of BOMAT, Ltd.

I understand and agree that BOMAT, Ltd. (Company) may make full and complete investigation of my personal employment history, and authorize any former employer, person, firm, corporation, school, government agency, or other entity to provide the Company with any information (including fact or opinion) thy may have regarding me. In consideration of the Company's review of this application, I release the Company and all providers of any information from any liability which may arise as a result of furnishing and receiving this information. I understand and agree any employment offer or continued employment shall be conditional on the receipt of satisfactory references as determined by the Company. If employed by the Company, I further authorize the Company to provide truthful information (including fact or opinion) regarding my employment to any potential or future employer and release and waive any claims against the Company for truthfully communicating any such information to a potential future employer.

I understand and agree that I may be required to submit to drug testing and a complete post-offer medical examination as part of my application for employment. I also understand and agree that I may be required to submit to a complete medical examination during my employment with the Company, provided that such examination is job-related and consistent with business necessity. I authorize the physician conducting the examination and any laboratory testing any sepecimen obtained by the physician or collection site to disclose the results of the examination and the laboratory test to the Company in accordance with state and/or federal laws. The Company will keep such results confidential and disclose the results only to persons who need to know or where required by law. Also, I agree to fully cooperate and provide the Company with any additional consent(s) and/or release(s) as required by the Company to investigate my employment application.

I agree that BOMAT, Ltd. may inquire into and consider any criminal conviction record that I may have after it makes a conditional offer of employment. The Company may withdraw a conditional employment offer if I have a criminal conviction record with bears a rational relationship to the duties and responsibilities of the position for which I am applying. Any criminal conviction record that is more than 10 years old (excluding periods of incarceration) or that involves certain Family Court matters will not be considered.

I understand and agree that all of the foregoing terms and conditions will become part of my employment relationship with BOMAT, Ltd. if I am employed by the Company.

Signed By

Date

Print Name: \_\_\_\_\_